Optum

Assurance Reimbursement Management™

Attach Assist Report file map (2550)

The Attach Assist Report (2550) is used to create a list of released claims with related attachment information. For each targeted claim, this report includes a record of all associated attachments with the current attachment status. The report is sorted by **Patient Name** and **Control Number**. It can be automated (Reports – Released, **Attach Assist** process) or created manually (**Released** report category).

- The report is limited to claims with attachments by default. See page 2 for a sample filter.
- The first row in the report is a heading row that names the columns.
- The data of the report is a row for each targeted claim with an attachment.
- The report is a delimited file that follows the standard product rules for determining its delimiter. The default is the delimiter set in Report Options. To change the delimiter for this report only, create an auto module and change the set delimiter within the module.
- The native extension for this report is .csv. If your system requires another extension, it must be changed after the file is downloaded to your system.

#	Field Name	Type	Max Len	Comments
1.	Claim ID	A/N	40	This is the Assurance claim ID.
2.	Patient last name	A/N	60	
3.	Patient first name	A/N	60	
4.	Patient middle initial	A/N	1	
5.	Patient control number	A/N	20	
6.	Claim total amount	Money	15	Total chgs (TOT_AMT)
7.	Statement from date	Date	10	YYYY-MM-DD
8.	Statement thru date	Date	10	YYYY-MM-DD
9.	Case sumber	A/N	45	Reports the case number from the attachment.
10.	Payer reference sumber	A/N	30	Reports the payer reference number (ICN/DCN) from the attachment.
11.	Attachment status	A/N	20	Indicates the last effective status of the listed attachment: Created, Pending, Error, Sent, or Ackd (acknowledged).
12.	Create date	A/N	19	YYYY-MM-DD 00:00:00 Captures the date and time when a user created the attachment.
13.	Create user	A/N	20	Reports the user name who created the attachment.
14.	Sent date	A/N	19	YYYY-MM-DD 00:00:00 Captures the date when a user sent the attachment to the payer. This is empty if the attachment has not been sent.
15.	Sent user	A/N	20	Reports the user name who submitted the attachment for transmission to the payer.

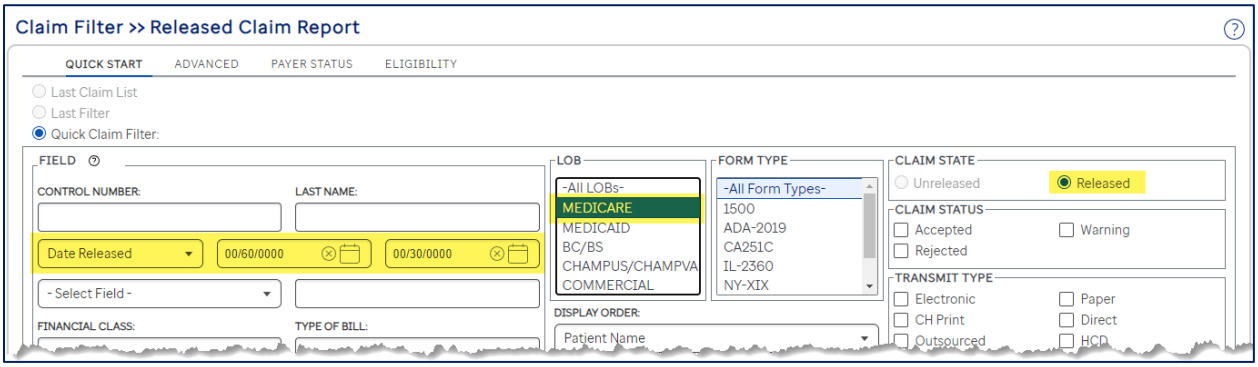
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#	Field Name	Type	Max Len	Comments
16.	Elapsed date time	A/N	20	Reports the time frame in hours from attachment creation to submission.
17.	Attachment ID	A/N	40	This value reports the clearinghouse assigned ID for the attachment.

Sample Filter

Path: Reports > Create Reports > Released Claim (type) > Attach Assist [2550]

In this example, the report would include all Medicare claims released in the noted time frame that have at least one attachment. The report excludes released Medicare claims without attachments.



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