Optum

Assurance Reimbursement Management™

User audit (1836) file map

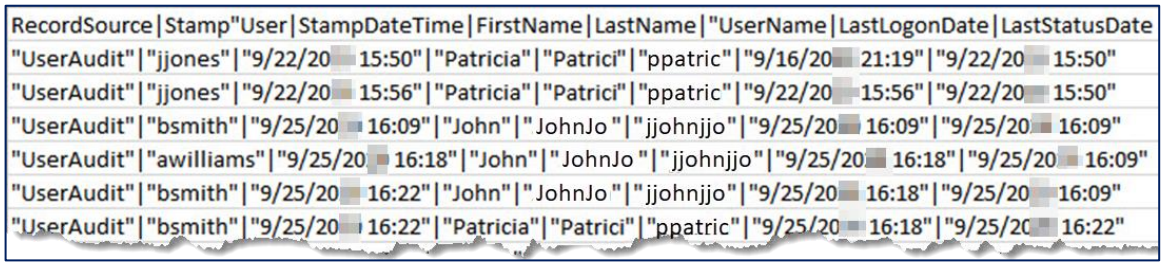
The User Audit report provides visibility into updates that have been made in the user master record.

1. The native file extension is **.CSV**.
2. All date formats are **MM/DD/CCYY**.
3. The report can be created manually or in an **auto module**.
   - The name of the Auto Module process is **user audit**.
   - The report will use the default delimiters defined in **Reports > Report Setup > Report Options**.

The filter that this report is based on consists of the following:

- Date fields
  - Date (from): may be set
  - Thru date: may be set
  - Date range: 31-day rolling window
- User field
  - One or more users may be selected.
  - If no users are selected, Assurance asks if the user wants to run the report for all users.
- Filter fields
  - Saved: select an existing filter.
  - New: create and name a new filter.

Sample file output:



Col	Notes
RECORD SOURCE	UserAudit
STAMP USER	The user who made the change in the user master record
STAMP DATE TIME	The date that indicates when a user was added to or deleted from the user master record, or a user's status changed in the user master record (e.g., enabled, disabled, locked out)
FIRST NAME	First name of the person who logged on
LAST NAME	Last name of the person who logged on
USER NAME	The user name of the person who logged on
LAST LOGON DATE	The last date/time that the user logged on
LAST STATUS DATE	The last date/time a user's record status was changed (e.g., enabled, disabled, locked out)

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