2014 – Payer Reconciliation Profile Maintenance

The **Payer Reconciliation Profile Maintenance** report lists the payers you have set up for threshold notifications in Reconciliation Manager. All threshold settings are in business days except for **Timely Filing Days** and **Lead Time** which use calendar days. (Business day counts exclude weekends and holidays.) See page 2 for a report sample.

- **CPID Payer Name** – The Optum ID and payer name.
- **Edit Master** – Name of the collection of checks (edit master) that the system applies to claims for this payer and line of business.
- **Same Day Cut Off Time** – Optum must receive and successfully process claims for this payer by the specified time to achieve same day payer claim receipt.
- **Batch Acknowledgment Information**
  - **Functional ACK** – Indicates whether the payer sends a functional acknowledgment (997 transaction) to indicate the claims arrived. When this field has a 'Y,' then the **Client Batch ACK** field is enabled with a default setting that matches the **Batch Response Window**.
  - **Batch Response Window** – Indicates when Optum typically expects a batch-level response from the payer.
  - **Client Batch ACK –** Indicates the wait threshold set for your site.
- **Claim Acknowledgment Information**
  - **U277/277CA, S277** – Indicates the type of claim status response (277 transaction) Optum expects from the listed payer. If either of these fields has a 'Y," then **Client Claim ACK** is enabled with a default setting that matches the **Claim Level Response Window**.
  - **Claim Level Response** – Indicates whether the payer sends any claim-level status.
  - **Response Detail** – When the payer sends claim-level status, this field indicates whether the status is for all claims or only rejected claims.
  - **Claim Level Response Window** – Indicates when Optum typically expects a claim-level response from the payer.
  - **Client Claim ACK** – Indicates the wait threshold set for your site.
- **Remit Acknowledgment Information**
  - **Remittance Response Window** – Indicates when Optum typically expects a remittance (835 transaction) from the payer based on continual review of historical payer information.
  - **Client Remit** – Indicates the wait threshold set for your site.
- **Client User Defined** – If the payer sends only batch-level status, only claim-level status, or neither type of status information; then you can set a custom or user-defined threshold to change the claim's status to **Needs Attention** in the dashboard if there is no tracked activity after the release to the payer.
- **276 Wait Days, Re Inquire Days** – **276 Wait Days** indicates how many days pass after the payer transmission before Optum sends the initial 276 request for claim status. **Re Inquire Days** displays the number of days that must pass after the initial 276 request before Optum sends a subsequent 276 status request for any claims that have not received a status response. Use this information to set a different **Client Claim ACK** if you want to allow additional time before Reconciliation Manager flags a claim as **Needs Attention** for missing claim status.
- **Timely Filing Days & Lead Time** – When set, these fields list the payer's individual timely filing limit for accepting claims and the global site lead time set to alert users of the approaching deadline.

Payer Reconciliation Profile Maintenance

CPID Payer Name	Edit Master	Same Day Cut Off Time	Functional ACK	Batch Response Window	Client Batch ACK
3597 AETNA	HE9A000	01:00 AM CT	Yes	2 Days	2 Days
Claim Level Response	**Response Detail**	**Claim Level Response Window**	**Client Claim ACK**	**Remittance Response Window**	**Client Remit**
Yes	All Claims	3 Days	3 Days	15 Days	15 Days
Client User Defined	**U277/277CA**	**S277**	**276 Wait Days**	**Re Inquire Days**	
N/A	Yes	No	N/A	N/A	
Timely Filing Days	**Lead Time**				
180 Days	15 Days				

CPID Payer Name	Edit Master	Same Day Cut Off Time	Functional ACK	Batch Response Window	Client Batch ACK
4509 CIGNA DIRECT	HE9N000	08:00 PM CT	Yes	2 Days	2 Days
Claim Level Response	**Response Detail**	**Claim Level Response Window**	**Client Claim ACK**	**Remittance Response Window**	**Client Remit**
No	N/A	2 Days	2 Days	9 Days	9 Days
Client User Defined	**U277/277CA**	**S277**	**276 Wait Days**	**Re Inquire Days**	
N/A	Yes	Yes	10	10	
Timely Filing Days	**Lead Time**				
365 Days	15 Days				