User Master Report (152)

The User Master report contains basic information about each product user that is set up in the User Master (Maintenance → Master Setup → User). Use this report to track the people who have a user account.

The report shows:

- LOGIN NAME: The name the user types to log into the system.
- USER NAME: The user's Last Name, First Name from the User Master.
- USER STATUS: The user's account status. Disabled accounts cannot log into the system.
- GROUP NAME: The user's assigned group that defines system permissions, set in Group Master.
- USER PROFILE: The user's profile that defines claim assignments, set in the User Profile master. The "Multiple Profiles" entry indicates the user is a member of more than one profile.
- USER ROLE: Indicates the defined user role (Biller or Supervisor) for the account. No entry indicates the system uses the default "no user role assigned" option.
- PASSWORD CHANGED: Date and time of the user's most recent password change.

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USER MASTER REPORT

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CLIENT: 9999
USER ID: jevans

LOGIN NAME	USER NAME	USER STATUS	GROUP NAME	USER PROFILE	USER ROLE	PASSWORD CHANGED
auser1	User1, Ann	Enabled	Billing	Billing Medicare	Biller	05/21/2016 8:00:21AM
buser2	User2, Bob	Disabled	Billing	Billing BCBS		05/21/2016 4:12:31PM
cuser3	User3, Chris	Enabled	Supervisor	Multiple Profiles	Supervisor	03/15/2016 1:11:10AM