1834 – User Activity Report Audit Report

This report shows report activity in the date range selected.

- The report is requested from the *Management* list in *Create Reports*.
- It uses a modified filter in which you set a time period, select users, and select the action or actions that should be on the report.
- REPORT is ID of the restricted report – see legend at end of report for list of report IDs and names.
- FORM TYPE is the ID of the claim form – see legend at end of report for list of form IDs and names.
- DATE and TIME shows when the action was performed.
- ACTION shows what happened to the claim.
- FILENAME – names the file that was accessed.

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CLIENT: 9999
USER ID: bhyde

USER ACTIVITY REPORT AUDIT REPORT

REPORT	FORM TYPE	USER NAME	DATE	TIME	ACTION	FILENAME
1830		9999\bbiller	07/23/CCYY	1:09:34pm	View	1830_78_sadmin_CCYY03181521840.pdf
	1011	9999\bhyde	03/23/CCYY`	10:23:45AM	Create	9999_sadmin_UB837_CCYY0322_1521840.pdf

The Report column contains the Report ID when there is user activity associated with a report that contains patient identifiable data.
The Filename is the report file.
The Form Type column indicates the claim type when there is user activity associated with printing claims.
The Filename is the paper claim file.

The report ends with a key to the Report numbers and the Form Type numbers.